

User manual for time slot booking



DACHSER

To register please visit to the following Internet site:
<http://www.cargoclix.com/dachser-karlsruhe>



[Legal Notice](#)



Login Cargoclix timeslot management

DACHSER Karlsruhe

You already have an activated user account for Cargoclix timeslot management and need an inscription for the above mentioned Cargo Market as well? Then just login now by entering username and password:

You do not have an account for Cargoclix timeslot management yet and need an inscription for the above mentioned CargoMarket? Then register now:

Apply now

Create a new account now!

Login for existing users:
I am already activated at [

If you are an existing user of Cargoclix Timeslot but without a registration to cargomarket DACHSER Karlsruhe, you can log in here

If you do not have an account for Cargoclix Timeslot yet, you can create it here

→ In both cases your application will be checked and your account will be activated until the beginning of the next working day



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DACHSER Karlsruhe

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Apply now

You do not have an account for Cargoclix timeslot management yet and need an inscription for the above mentioned CargoMarket? Then register now:

Create a new account now!

Login for existing users:

I am already activated at [DACHSER Karlsruhe] and would like to login directly.

Login

If you are an existing user of Cargoclix Timeslot and the cargomarket DACHSER Karlsruhe, you can log in here



Login

Benutzername

Passwort

[Passwort vergessen?](#)

Upon receiving the email confirmation that you are admitted at the DACHSER Karlsruhe timeslot system, you can login at www.cargoclix.com/timeslot or www2.cargoclix.com

Enter your user name and password here



[Back](#)

Cargoclix Help: Main menu

Click on Carrier

Shipper:

As a shipper please choose this point to see the timeslot bookings for your locations.

Carrier:

As a carrier please choose this point to book timeslots in the locations of your shippers.

My Cargoclix:

You find your account data and configuration here.

Help

If you need help on any site of the application, choose help in the menu above.

CargoMarket: Location: Search: Search

Select CargoMarket
„DACHSER Karlsruhe“

Select Location
„Warehouse“

Type in the name of the supplier in the search field and then click Search. You will be automatically forwarded to the supplier relevant capacities

Shipper Carrier My Cargoclix Help Legal Notice | Privacy Policy | Cookies | T&C

Schedule Bookings Bookings (Beta) Your consultant

CargoMarket: DACHSER Karlsruhe Location: Warehouse Group: Malsch 3;

Warehouse Schedule not loading?

Quick search 02.01.2019 Zoom: 75%

Malsch 3	07:00	07:30	08:00	08:30	09:00	09:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30
Tor 50											B			
Wareneingang 1											B			
Wareneingang 2											B			
Wareneingang Container											B			

You always see the current date and you can choose another day from the calendar.

- Dark gray fields are not bookable(closed or lunch time etc.)
- Bright gray fields are not yet or not bookable any more.
- Grey striped fields are already booked by other carriers.
- White fields are bookable.

The screenshot shows the CARGOCLIX 'Timeslots' interface. At the top, there are navigation tabs: 'Shipper', 'Carrier', 'My Cargoclix', 'Help', 'Legal Notice', 'Privacy Policy', 'Cookies', and 'T&C'. Below these are buttons for 'Schedule', 'Bookings', 'Bookings (Beta)', and 'Your consultant'. The main area displays filters for 'CargoMarket: DACHSER Karlsruhe', 'Location: Warehouse', and 'Group: Malsch 3'. A 'Warehouse' tab is active, showing a 'Schedule not loading?' message. A calendar view is visible with a date of 02.01.2019 and a zoom level of 75%. A table of timeslots is shown with columns for time intervals (07:00-07:30, 08:00-08:30, 09:00-09:30, 12:30-13:00, 13:30-14:00) and rows for 'Malsch 3', 'Tor 50', 'Wareneingang 1', 'Wareneingang 2', and 'Wareneingang 3'. A magnifying glass icon is next to 'Tor 50'. A callout box points to this icon with the text: 'By clicking on the magnifier you can open the ramp details'. Another callout box points to a detailed view of the 'Tor 50' ramp, which lists the following information:

CargoMarket:	DACHSER Karlsruhe
Location:	Warehouse
Ramp name:	Tor 50
Ramp type:	Loading at yard
incoming:	No
outgoing:	No
Description:	
Beginning of booking phase:	
End of booking phase:	Whole week (default) 2 day(s) earlier at 00:00 (fixed end) Monday 3 day(s) earlier at 00:00 (fixed end) Tuesday 1 day(s) earlier at 00:00 (fixed end) Wednesday 1 day(s) earlier at 00:00 (fixed end) Thursday 1 day(s) earlier at 00:00 (fixed end) Friday 1 day(s) earlier at 00:00 (fixed end)
1.State:	Entrance into the area
2.State:	Exit from the area

A final callout box points to the detailed view with the text: 'Here you see for example how long in advance you can make a booking. The possibility to make changes in your own bookings ends with the end of the booking phase.'

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Schedule Bookings Bookings (Beta) Your consultant

CargoMarket: DACHSER Karlsruhe Location: Warehouse Group: Malsch 3;

Warehouse Schedule not loading?

Quick search 02.01.2019 Zoom: 75%

	07:00	07:30	08:00	08:30	09:00	09:30	10:00	10:30	11:00	12:00	12:30	13:00	13:30
Malsch 3													
Tor 50													
Wareneingang 1													
Wareneingang 2													
Wareneing													

1. As soon as the required date is selected, please click on the timeslot you want to book.

2. Now click on the Pre-book icon.

The screenshot shows the CARGOCLIX interface with a 'Booking data' form. The form is titled 'DACHSER Karlsruhe, Warehouse: 02.01.2019, 08:30 - 08:59, Tor 50'. It includes a 'LIMIT bookable: 60 / 60' indicator. The form is divided into three main sections: 'Booking Company', 'Additional data', and 'Load data from profile'. The 'Booking Company' section has fields for 'Company' (Not registered company), 'User' (Not registered user), and 'Not registered company'. The 'Additional data' section contains fields for 'Order number', 'Name of the carrier', 'Mobile phone', 'Truck plate', 'Customer', 'Dangerous goods (select)', 'Supplier (select)', 'Carrier (select)', 'Container type (select)', 'Trailer type (select)', 'Type of pallets (select)', 'Trailer type (select)', and 'Comment gate'. The 'Load data from profile' section has a 'Delete profile' button and a 'Profile Overwrites' section with a 'Please choose' dropdown and a 'Name for new profile' field. A 'Comment' field and a 'Comment of the shipper (will not be shown to the carrier)' field are also present. At the bottom, there are 'Save & Close', 'Save & Print', and 'Standard Cargoclix Booking Conf' buttons.

1. Please fill in the required fields. The * marked fields are mandatory and cannot be skipped.

(If you want to save the entered data as a profile/template for future bookings, you can simply enter a name for the profile and it will be saved, for example the truck plate, etc.)

Change requests | Booking data | Process details | Attachment

DACHSER Karlsruhe, Warehouse: 28.02.2019, 12:30 - 12:59, Warehouseingang Kleinteile

Hint: Please show booking number.
This must be mentioned at the gate!
Delays are to be reported to the recipient.

Attention: This platform allows only to book small quantities up to 20 parcels.

Booking Company Company DACHSER Logistikzentrum Karlsruhe GmbH & Co. KG, Malsch User Carrier2 Warehouse Created at 26.02.2019 10:26:37 Booking Type Standard Booking	Additional data Order number * Name of the carrier * Mobile phone Truck plate Customer Supplier (select) * Type of pallets (select) * Please select Mixed pallets * Mandatory	Load data from profile <input checked="" type="checkbox"/> Show only my profiles <input type="checkbox"/> Profile Overwrites Profile Please choose Name for new profile The profile will be saved when you click update Delete profile
---	--	--

Comment

Save & Close

To upload e.g. delivery notes, please click Attachment

If you have more than one order number, please use the field comment

To confirm your time slot booking, please click here

You can make changes to your bookings inside the booking phase.
For this use the symbols in the navigation line

CargoMarket: DACHSER Karlsruhe Location: Warehouse Group: Malsch 3;

Warehouse Schedule not loading?

Quick search 02.01.2019 Zoom: 75%

	07:00	07:30	08:00	08:30	09:00	09:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30
Malsch 3														
Tor 50														
Wareneingang 1														
Wareneingang 2														
Wareneingang Container														

Click here to cut

Click here to paste.

Click here to print

Shipper Carrier My Cargoclix Help Legal Notice | Privacy Policy | Cookies | T&C

Schedule **Bookings** Bookings (Beta) Your consultant

Search Autorefresh [Show customization window](#) Delete Selected Export: PDF XLS RTF

No data to paginate Results per page: 100 Show Filter Row Menu [Clear Filter](#) Search profile: Please choose Pforte Malsch 1 + - S R Sh

Drag a column header here to group by that color

<input type="checkbox"/>	ID	Order number	Details	Status	Name of the carrier	Date	Customer	Supplier (select)	Supplier	Truck plate	Comment	Comment gate
<input type="checkbox"/>												

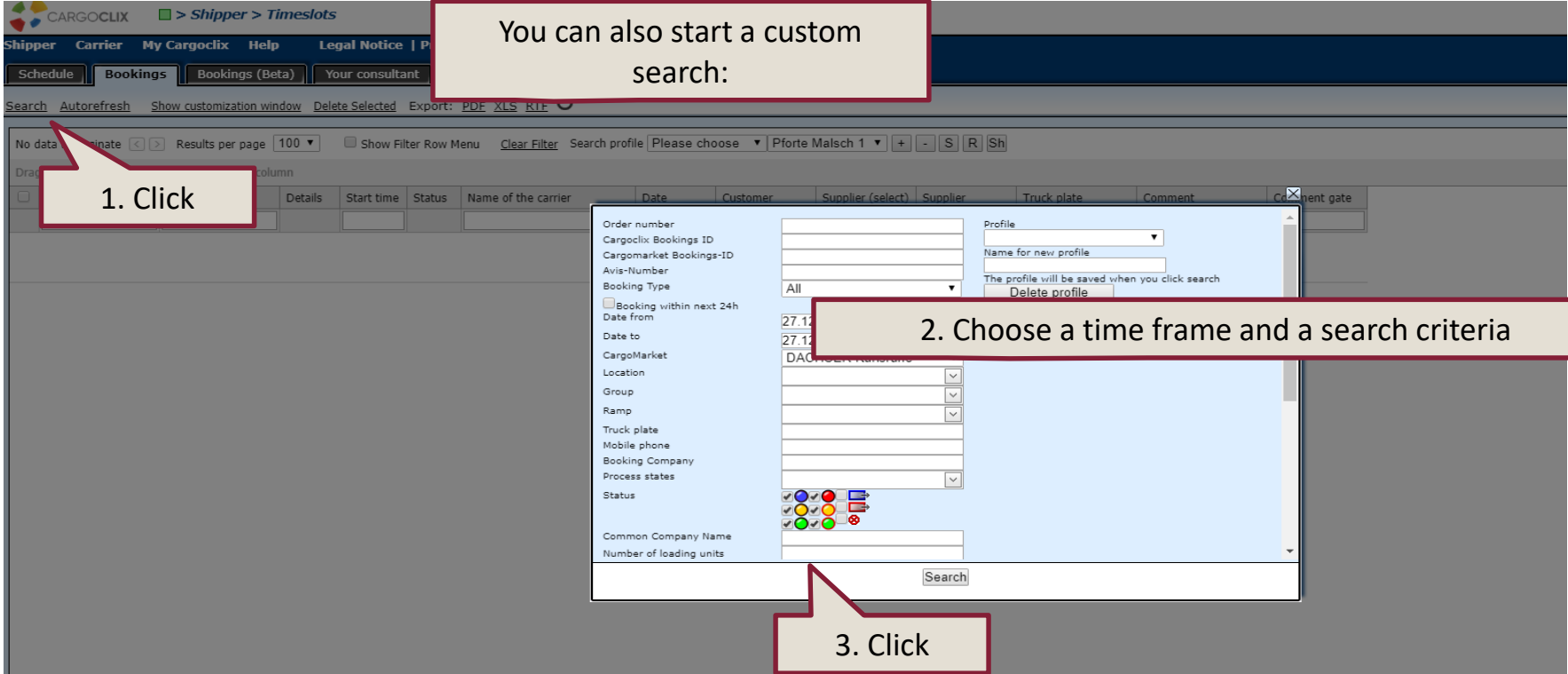
In Tab Bookings you can find a list of all your already saved bookings

You can also start a custom search:

1. Click

2. Choose a time frame and a search criteria

3. Click



[Back](#)

Cargoclix Help: Carrier

[Index](#)

Book a timeslot: → [Watch a video tutorial on the subject](#)

In order to book a timeslot, click on „Carrier“ and select the Cargoclix Market and Location of the Shipper, where you want to book a timeslot. Now select the date you want to book on. Gray slots are not bookable, gray striped slots are already booked by another shipper and white slots are bookable. Now click on your preferred white slot to mark it with a red frame. Click on the “Pre-book” button, which you will find to the right side of the calendar/datepicker. Now the booking-window is now open and you can proceed with your booking in it.

Save a profile for bookings: → [Watch a video tutorial on the subject](#)

As soon as you have entered all information in the booking window, go ahead and save the entered information as a profile. Just enter a name for this profile in the booking window. Now, when you save and confirm your booking, the profile will be saved along.

Book a timeslot using a saved profile: → [Watch a video tutorial on the subject](#)

Mark your preferred free slot and click on „Pre-book“, next to the slot. The booking window has now opened. Now select the preferred profile from the drop-down on the right. The information saved with the profile will be automatically filled out in the booking window. If you wish, you could also change the pre-filled information and go ahead to save the booking.

Move a booked timeslot: → [Watch a video tutorial on the subject](#)

Click on a slot you have already booked to mark it with a red frame. Now click on the „Move“ button. The booking window has now opened. Now select the preferred profile from the drop-down on the right. The information saved with the profile will be automatically filled out in the booking window. If you wish, you could also change the pre-filled information and go ahead to save the booking.

More help and videos you can find under Help menu.

Extend a booked timeslot: → [Watch a video tutorial on the subject](#)

If the shipper has allowed it, a timeslot could be extended or shortened using the arrows to the left or right inside the slot. A mouse-over makes the arrows visible.

Delete a booked timeslot:

Click on the booking you want to delete to mark it with a red frame. Now click on the “Cancel booking” button to the right of the calendar.

Show a list of my booked timeslots: → [Watch a video tutorial on the subject](#)

Click the „Bookings“ tab in the lower navigation line. The tab shows you a table with of all your bookings for the current day. You can narrow the results using the “Search” link in the upper left corner. A click on the colored status-point opens the booking window and shows you the current status of the particular booking. A click on the magnifier also opens the booking window and shows you the booking details.

Booking status:

The tab „Process details“ in the booking window shows you the steps of the timeslot process which were set by the shipper. (e.g. arrived at factory, truck at ramp, left ramp, truck left factory, etc.).

Blue point means: the process hasn't started yet

Orange point means: the process has started

Green point means: the process is finished

Red point means: delay, process behind schedule

Red circle to an orange or green point: delay at a certain stage of the process